


**SACRAMENTO CENTRAL GROUNDWATER AUTHORITY  
CALIFORNIA**

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For the Agenda of:  
July 08, 2009

**APPROVED**  
**BOARD OF DIRECTORS**

Date 07-08-09

By   
Clerk of the Board

To: Board of Directors  
Sacramento Central Groundwater Authority

From: Staff

Subject: Amendment To Chapter 3, Section 3.09, Paragraph (b) – Meetings Of The Board  
– Of The Sacramento Central Groundwater Authority’s Rules Of Procedure

Contact: Darrell Eck, Executive Director, 874-5039

**Overview**

The Joint Powers Agreement (JPA) provides for the adoption of rules and regulations for the conduct of the Sacramento Central Groundwater Authority’s (Authority) affairs. The Board of Directors of the Authority (Board) has requested that Chapter 3, Section 3.09, Paragraph (b) of the Rules of Procedure, as adopted on December 13, 2006, be amended to adjust the frequency that Board meetings will be held. When the original rule was established there was a need for the Board to meet on a monthly basis in order to act on various items necessary to establish the Authority and to initiate program development. Amending this rule will change the schedule of Board meetings to the second Wednesday of every odd numbered month.

**Recommendation**

Staff recommends that the Board approve the amendment to Chapter 3, Section 3.09 , Paragraph (b) of the Authority’s Rules of Procedure as adopted on December 13, 2006.

**BACKGROUND:**

On August 29, 2006 the Sacramento Central Groundwater Authority was formed through a Joint Powers Agreement (Agreement) between the City of Elk Grove, the City of Folsom, the City of Rancho Cordova, the City of Sacramento and the County of Sacramento. Section 24 of the Agreement provides for the adoption of rules and regulations for the conduct of the Authority’s affairs.

On December 13, 2006 the Board adopted Rules of Procedure for the Authority. At the time the Rules of Procedure were adopted the Board felt that it was prudent to meet on a monthly basis in order to act in a timely manner on various items necessary to establish the Authority and to initiate program development.

**DISCUSSION:**

During the June 10, 2009 Board meeting, the Board discussed reducing the number of their regularly held meetings as described in Chapter 3, Section 3.09, Paragraph (b). During this discussion it was agreed that there was no longer a reason to meet on a monthly basis and that meeting every two months would be sufficient to conduct the business of the Authority. The Board directed staff to prepare an amendment to the Authority’s Rules of Procedure for their consideration. Said amendment would change the frequency of Board meetings from once a month to once each odd numbered month. When convened, Board meetings will still be held on the second Wednesday of said month.

Staff recommends that the Board approve the amendment to Chapter 3, Section 3.09, Paragraph (b) of the Authority’s Rules of Procedure as adopted on December 13, 2006.

Attachment:

Rules of Procedure, Chapter 3, Section 3.09(b) – Strikethrough version

cc: Susan Purdin, Larry Ottman – Sacramento County DWR



**§ 3.09**

**Meetings of the Board**

- (b) Regular meetings of the Board shall be held on the second Wednesday of every *odd numbered* month at a suitable location within the Authority's boundaries. If, by reason of emergency or other good cause, a meeting cannot be held as regularly scheduled, the Chair may re-schedule with due notice a meeting on an alternate date or time or at an alternate location.